

Terms and Conditions

In order to accept your place on the course you must read the following carefully and sign below to accept the Terms and conditions.

Time Keeping

Sessions begin each day at 0930 and break for lunch at 1300, lunch is 1 hour and sessions recommence at 1400 and the day finishes at 1630. Students should be in on time each day and be prepared for a full day of activity. Lateness will not be tolerated and any student more than 10 minutes late for a session will not be permitted to join that session. Any student not part-taking in activity cannot remain on the premises** without prior permission.

Attendance

At the beginning of each day an attendance list will be taken by the course co-ordinator, this will be kept on record to inform students how many days they have missed.

Any student who requires a day off for personal reasons must inform the course co-ordinator at least 24 hours in advance, this can be in person, by phone or e-mail. Any students taking days off due to medical reasons must provide valid doctors notes no more than 2 days after return from illness.

Due to the intensity of the course student's attendance is vital to a successful outcome, due to this the following restrictions apply to students missing days. The following is the quota of days students are allowed to miss, any student missing more than these days will not attain the required proficiency and where relevant will not be allowed to go forward to the related instructor course.

Sailing	4 Days
Kayaking	3 Days
Powerboat	1 Day

Medical

The training undertaken at The University of Limerick Activity centre often involves strenuous physical exercise. Participants can be exposed to cold and wet conditions and circumstances where the manual handling of heavy loads is required. Applicants should seriously consider their personal health and fitness before attending courses.

Anyone suffering from or ever having suffered from any medical conditions, illness, injury or allergy or who is pregnant should consult their doctor regarding the suitability of their participation. Participants with concerns should only attend following positive advice from their doctor and should make their condition known to the instructor supervising their course.

Any student who falls ill or becomes injured during the course and cannot continue is still obliged to pay the full course fee.

Substance use/abuse

Alcohol

No alcohol should be carried or consumed by students at any stage during course time*. Any student who turns up to sessions drunk or hung over will be sent home immediately and will be subject to disciplinary proceedings, this may include suspension or expulsion from the course.

Tobacco

No smoking of tobacco is permitted during course time* or while students are on the premises**.

Illegal substances

Any students found to be carrying or using illegal substances during course time will be immediately sent home and will be subject to disciplinary proceedings, this may include suspension or expulsion from the course.

Prescribed medication

Any students who is required to carry prescribed medication is obliged to inform the course co-ordinator for safety reasons.

Any student found to be buying, selling or misusing prescribed medication during course time or on the premises** will be immediately sent home and will be subject to disciplinary proceedings, this may include suspension or expulsion from the course.

Equipment

Storage

Students are not permitted under any circumstance to store any personal equipment on the premises**.

All equipment owned by ULAC should be stored safely and correctly when not in use to avoid damage or theft.

Care

Students are expected to respect all equipment used during the course and avoid incorrect use or neglectful behaviour. The cost of any damage which occurs due to misuse or neglect on behalf of a student will be incurred by the student(s) in question. Any damage or breakages that occur must be reported before the end of the day to the course co-ordinator or to the instructor in charge at the time.

Maintenance

As part of the course students will be expected to take part in maintenance of equipment. Students are not to undertake any maintenance or gain access to the tool shed without prior permission from the course co-ordinator or the instructor in charge.

Course materials

Students will each be issued with a set of notes at the start of the course. It is up to each individual student to ensure they keep this material in good condition and that they have it in class when required. If students' require replacements they will incur the full cost themselves. Students are also required to provide their own writing material for lectures and courses.

Payment scheme

Students must pay a deposit of €1,195 to secure a place on the course before 7th September 2007. Full payment must be made before 1st October 2007.
Payments are non-transferable and non-refundable.

I _____ agree to the above terms and conditions.

Signed: _____ Date: _____

*Monday, Tuesday, Thursday, Friday from 0930-1630 & Wednesday 0930-1300

** All areas inside the gate of ULAC including all containers and storage sheds and trailers. Also includes any transport that has been arranged and paid for by ULAC.